



CORPORATE / TEAM MARQUEE ORDER: BOOKING FORM & TAX INVOICE

YOUR COMPANY DETAILS

| | | | |
|------------------|--|--------|--|
| Company Name: | | | |
| Contact Name: | | | |
| Company Address: | | | |
| Phone: | | Email: | |

Further details including a site map and access times will be sent out closer to the event.

| Qty | Item # | Description | Unit GST Incl | Total |
|-----|---|--|-------------------------------|-------|
| | Marquee Section 3.0m wide x 3.0 m long | Note: Marquee hire includes site fee and tent but no chairs/tables etc. | \$530.00 | |
| | Marquee Section 3.0m wide x 6.0m long | Note: Marquee hire includes site fee and tent but no chairs/tables etc. | \$810.00 | |
| | Site Fee: 3m x 3 m | Erect your own marquee and provide equipment (must be on site by Friday) | \$350.00 | |
| | Site Fee: 3m x 6m | Erect your own marquee and provide equipment (must be on site by Friday) | \$450.00 | |
| | Chairs | Standard Plastic | \$3.00 | |
| | Tables | 2.4m x 750mm (seat 8) | \$25.00 | |
| | Power | On site | NOT AVAILABLE FOR 2015 | |
| | BBQ | Includes Gas bottle | \$110.00 | |
| | | | TOTAL COST | |

PAYMENT DETAILS – Booking is not confirmed until invoices are finalised.

Payment by Bank Transfer:

Account Name: H Events **BSB:** 032 639 **A/C Number:** 162955

NB: Please indicate the INVOICE NUMBER when paying by bank transfer in the payment details / description section.

Payment by Credit Card – (ONLY VISA & MASTERCARD ACCEPTED)

Credit card: _____ / _____ / _____ / _____

Card Holders Name: _____

Expiry Date: _____ / _____ Validation Code (3 digit number on reverse of card): _____

Total Amount: _____

Signature: _____

Payment by Cheque: Please make all cheques payable to H Events & send to PO Box 2251 Green Hills NSW 2320

H Events Unit 5 / 522 – 524 High Street Maitland NSW 2320

Ph: 02 4934 8138 **E:** admin@hevents.com.au **W:** www.hevents.com.au

ABN: 77 119 161 625