



CORPORATE / TEAM MARQUEE ORDER: BOOKING FORM & TAX INVOICE

YOUR COMPANY DETAILS

Company Name:			
Contact Name:			
Company Address:			
Phone:		Email:	
Further details including a site map and access times will be sent out closer to the event.			

Qty	Item #	Description	Unit GST Incl	Total
	Marquee Section 3.0m wide x 3.0 m long	Note: Marquee hire includes site fee and tent but no chairs/tables etc.	\$630.00	
	Marquee Section 3.0m wide x 6.0m long	Note: Marquee hire includes site fee and tent but no chairs/tables etc.	\$910.00	
	Site Fee: 3m x 3 m	Erect your own marquee and provide equipment (must be on site by Saturday)	\$250.00	
	Site Fee: 3m x 6m	Erect your own marquee and provide equipment (must be on site by Saturday)	\$350.00	
	Chairs	Standard Plastic	\$3.50	
	Tables	2.4m x 750mm (seat 8)	\$27.00	
	Power	On site		NOT AVAILABLE
	BBQ	Includes Gas bottle	\$130.00	
			TOTAL COST	

PAYMENT DETAILS – Booking is not confirmed until invoices are finalised.

Payment by Bank Transfer:

Account Name: H Events **BSB:** 032 639 **A/C Number:** 162955

NB: Please indicate the INVOICE NUMBER when paying by bank transfer in the payment details / description section.

Payment by Credit Card – (ONLY VISA & MASTERCARD ACCEPTED)

Credit card: _____ / _____ / _____ / _____

Card Holders Name: _____

Expiry Date: _____ / _____ Validation Code (3 digit number on reverse of card): _____

Total Amount: _____

Signature: _____

Payment by Cheque: Please make all cheques payable to H Events & send to PO Box 2251 Green Hills NSW 2320

H Events 7 Hanson Close East Maitland NSW 2320

Ph: 02 4934 8138 **E:** admin@hevents.com.au **W:** www.hevents.com.au

ABN: 77 119 161 625